



Edmeston Central School

Phone (607)965.8931 Fax (607)965.8942

Dignity for All Students Act (DASA) Incident Report Form

This form is to be submitted to one of our Dignity Act Officers.
The Edmeston Central School Dignity Act Officers are:
Amanda Conklin, High School Guidance Counselor
Kevin Kelly, Director of Special Education

Part I: Initial Report

to be completed by person taking the initial report

Date and time of incident: _____

Person completing this form: _____

Person making the initial report: _____

Detailed description of the incident, including names of everyone involved:

Part II: Actions taken:

to be filled out by the Dignity Act Officer and Administrator

Person handling incident response: _____

Detailed description of the evidence gathered in the investigation:



Edmeston Central School

Phone (607)965.8931 Fax (607)965.8942

Based on the ECS Code of Conduct, this incident is categorized as:

_____ Verbal Harassment/Intimidation _____ Physical Harassment/Intimidation

_____ Social/Relational Harassment/Intimidation _____ Sexual Harassment/Intimidation

_____ Cyberbullying

_____ Other (describe): _____

_____ Unfounded at this time

Action(s) taken:

_____ Referral to Administrator for Disciplinary Action (describe): _____

_____ Parent(s) contacted (describe): _____

_____ Actions to prevent future incidents (describe): _____

Date the investigation and actions were concluded: _____

Dignity Act Officer Signature: _____